



Regular Board Meeting Minutes April 21, 2026 7:00pm

Chair Ryan Sunquist
Supervisor Dan Peine
Supervisor Jason Gergen
Clerk Molly Weber
Treasurer Angela Niebur
Others in attendance were: Erik & Katie Porten, and Dan Strauss.

This meeting was called to order by Ryan Sunquist, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.**

PUBLIC COMMENT

- Sheriff Deputy Xiong was present and stated scams still happening. Stated Sheriff office will never call you asking for money. Traffic wise everything is currently pretty good.

PRESENTATION

- N/A

ROAD REPORT- Otte Excavating

- Road Tour – Notes from Road Tour were distributed. No need for new Hampton Township signs. Sink hole on 250th has been there for years. Big item is cement culvert on 222nd by Rother, some broke off–maybe wait until next year.
- Discuss Contract ~ expires April 15, 2026 – **Ryan Sunquist made a motion to approve and sign the contract for Otte Excavating to expire 04.21.27. Jason Gergen seconded. Motion carried.**
- 2026 Chloride ~ requested end of May – when will roads be ready? – Jason Otte will let clerk know when roads are ready. Ryan Sunquist will mark at the town hall. Rock does not happen until fall.

PLANNING COMMISSION SYNOPSIS

1. **Dan Strauss**
 - o 26717 Hogan Avenue – 1.5 acres
 - o Permit request for accessory building – 32'x48'
Discussion was had about the fact that Dan's has 2 separate parcels and whether they should be combined or not. Planning Commission stated it would be best if the accessory building was 15' off the property line. **Dave Peine made a motion to approve the 32' x 48' accessory building for Dan Strauss at 26717 Hogan Avenue. Casondra Schaffer seconded. Motion carried.**
Total of 5 acres. They will make sure they are 15 feet off property line. **Ryan Sunquist made a motion to approve the 32'x48'x12' accessory building for Dan Strauss @ 26717 Hogan Avenue. Jason Gergen seconded. Motion carried.**
2. **Meeting Time – Matt Bester made a motion to change Planning Commission Meeting time to 7pm to be consistent with the Board of Supervisor Meeting start time. Dave Peine seconded. Motion carried.**

OLD BUSINESS

- VRWJPO email about Model Ordinance and Local Updates – anything to report – permitting now just for one acre or more – biggest factor for us is land disturbance of one acre – Ryan Sunquist will follow up on this.
- Website and Township Emails – new emails will be mailed out by clerk. Update PC meeting time on website.

NEW BUSINESS

- Annual Meeting Minutes – Angie Niebur – still need these-discussion had on a couple items
- ARPA Reporting – due April 30 – Angie Niebur – Angie will do the report by April 30th.
- AG Preserve ~ 13 residents – clerk to set up meetings to have documents ready to be approved at May meeting for filing deadline at County of June 1st - FYI
- May Board Meeting – Ryan Sunquist on Vacation - FYI
- Officer List ~ Board make corrections and Clerk send to MAT – mailed 04.25.26 with new emails and information
- MN Association of Township Membership Cards – these were distributed
- Minnesota Public Utilities Commission – Public Information Meetings In the matter of the application for a certificate of need for the poweron Midwest 765 kV and 345 kV high-voltage transmission line project – clerk and chair have letter
- Permits ~ 3 permits – 1 septic and 1 garage addition, 1 Right of Way-ROW-2026-001 for Dakota Electric - FYI

NEW BUSINESS CONTINUED

- Town Hall Mowing - Ryan Sunquist made a motion for Angie Niebur to mow town hall for \$100 per time as needed. Jason Gergen seconded. Motion carried.
- October Planning Commission Meeting – Ryan Sunquist made a motion to keep the Planning Commission meeting on October 12, 2026 and not to observe Indigenous Peoples Day. Jason Gergen seconded. Motion carried.

REMINDER/FYI

- Chloride Publishing and Posting Completed and Flyer on Website
- 1st Minnesota Paid Leave Payments being made this month.
- 2050 Comp Plan Consortium – 1st meeting (Ryan attending?) – Thursday April 23 @ 7pm @ Douglas Town Hall
- MET Council
 1. State of the Region 2026 – Thursday May 21, 2026 9am-11am – Ames Center - Burnsville

OTHER BUSINESS-Board Members Only

The board will sign the Minutes and the Treasurers Report

Ryan Sunquist made a motion needing approval sign checks 7184 to 7201 and 3 EFTs ~ EFT040126-IRS, EFT040226-PERA and EFT040326-MN Revenue and approve claims list and approve March 17, 2026 Board Meeting Minutes. Dan Peine seconded. Motion carried.

Ryan Sunquist, Treasurer Angela Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Ryan Sunquist made a motion to adjourn the meeting at 8:07pm. Dan Peine seconded. Motion carried.

Date Signed: 5-19-26

Supervisor: Dan Peine

Clerk: Molly Weber

Hampton Township Treasurer's Report

NOTE- An error was discovered on the April report, Check #7200 written to David Frame was recorded as \$200.00 instead of \$272.50. This error along with the ending checkbook balance has been corrected.

April 2026 (May 19, 2026 Meeting)

Beginning Checkbook Balance:			\$30,645.01
Income			
4/28/26	Weiland Sewer and Water	Septic permit for Goodwin Grove	\$351.00
4/28/26	Dean Schanz	Garage addition permit	\$915.29
4/28/26	Dakota Electric		\$500.00
4/30/26	Interest		\$36.04
Total Income			\$1,802.33
Check #	DISBURSEMENTS:		
7184	Angela Niebur	Treasurer salary	\$616.38
7185	Molly Weber	Clerk salary	\$1,985.04
7186	MN Paid Leave	1st Qtr 2026	\$111.10
7187	MN Paid Leave	1st Qtr 2026	\$30.84
7188	Greater MN Gas	Billing date 4/6/26	\$82.59
7189	Dakota Electric	Statement date 3/25/26	\$47.91
7190	Otte Excavating	March 2026 Road Maintenance	\$6,905.00
7191	Town Law Center	Bill 1227 from 4/1/26	\$432.00
7192	Northfield Wifi	May bill	\$34.99
7193	Mark Rauchwarter	Website charges	\$45.00
7194	O'Rourke Media Group	Invoice 438269, 3/23 public hearing	\$33.20
7195	Column Software PBC	Invoices QHRS30LF-0001, WA3KZ4QR-0001	\$82.30
7196	Randolph-Hampton Fire District	2026 fire protection	\$39,230.64
7197	MN Assoc of Townships	Spring short course supervisor training	\$75.00
7198	Inspectron	Permits	\$759.85
7199	Randolph Area Historical Society	Donation toward computer and scanner	\$250.00
7200	David Frame	CTAS assistance and training	\$272.50
7201	Angela Niebur	Reimbursement Microsoft Office	\$108.11
EFT	IRS	1st Qtr 2026	\$2,915.07
EFT	PERA	1st Qtr 2026	\$1,542.12
EFT	MN Revenue	1st Qtr 2026	\$288.16
TOTAL DISBURSEMENTS:			\$55,847.80
Check #	Checks Not In:		
6927	\$115.44	7193	\$45.00
7157	\$91.91	7198	\$759.85
7158	\$103.39	7199	\$250.00
7185	\$1,985.04	7200	\$272.50
7190	\$6,905.00	7201	\$108.11
7192	\$34.99		

4/30/26 Ending Checkbook Balance

\$23,400.46

Ending checkbook balance	\$23,400.46
plus checks not in (11)	\$10,671.23
equal ICS Statement Balance 4/30/26	\$12,729.23

ICS Shadow Money Market Account (980085755)

4/1/26 Beginning Savings Balance	\$201,959.31
4/30/26 Interest Earned	\$359.75
4/28/26 Debit	\$35,000.00
4/30/26 Ending Savings Balance	\$167,319.06

Escrow Account (000080034306)

\$39,250.00

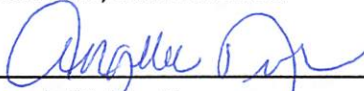
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
5/30/24	Dakota Electric		\$1,000.00
6/28/24	Dakota Electric		\$1,000.00
7/31/25	C&E Wurzer Builders for Endres		\$2,000.00
4/28/26	Dakota Electric		\$2,590.00
4/30/26 Agree w/statemeent		Total	\$63,840.00

Checking Small Business (000080085755)

04/28/26 Deposit	Total	\$35,000.00
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Dan Peine, Board Member

7-21-26
5/19/2026


Angela Niebur, Treasurer

5/19/2026